



WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION & SKILL DEVELOPMENT

(Technical Education Division)

Erstwhile West Bengal State Council of Technical Education
Karigori Bhavan, 4th Floor, Plot no.- B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo no: WBSCTVESD/TED/I/2015-16/ 0562


Date: 03.01.2018

Notification

This is for information to all concerned that after careful consideration of the matter of transfer of diploma students from one Government/Government sponsored polytechnic to another Government/Government sponsored polytechnic, the Council has decided to introduce online system to facilitate submission of transfer prayer by the students. Details of the transfer modalities are furnished below.

- 1) Online application portal for transfer will be activated in the Council's website, www.webscte.org in the month of **February**.
- 2) The application portal will remain active for a period of **one month**.
- 3) Transfer will be allowed based on rank in JEXPO/VOCLET and preference of choice of polytechnic.
- 4) Transfer will be allowed against remaining vacant seats only.
- 5) No branch transfer will be allowed.
- 6) Only registered and regular students will be allowed transfer. Respective polytechnics have to ensure registration and regularity of a transfer seeker before validation of his/her online transfer application.
- 7) No transfer of student will be allowed from or to Darjeeling Polytechnic as from admission point of view, it is a standalone polytechnic.
- 8) Transfer from one self-financed polytechnic to another self-financed polytechnic is not allowed.
- 9) Applicants have to upload photo, signature and scanned documents (as mentioned in the application form) with the application.
- 10) Concerned polytechnics have to validate each and every valid online transfer application through Institute login. Otherwise, online applications will not reach the central database.
- 11) Institute login shall remain active for validation of online applications tentatively for a period of 7 days from the last date of online application.
- 12) Transfer applications without genuine and valid ground (s) will not be entertained.
- 13) After validation of online transfer applications by the respective polytechnics, individual students have to take a printout of the whole set application and submit the same to his/her polytechnic.
- 14) Respective polytechnics have to authenticate all received transfer applications and submit those to the office of the Council at Karigari Bhavan, Rajarhat, Kolkata-700160.
- 15) No transfer application after the specified period will be entertained.
- 16) Transfer order with list of transferees will be mailed to all concerned polytechnics.
- 17) Concerned polytechnics shall display the list of transferred students on the notice boards.
- 18) Transfer memo to the students by the respective Polytechnics shall be issued only after completion of 2nd/4th semester examinations on receipt of written consent from the individual transferees.

Application for transfer does not necessarily ensure transfer of a student. Without having sufficient and valid ground(s), proper rank in JEXPO/VOCLET and above all, availability of vacancies, transfer shall not be allowed. This has approval of the competent authority of the Council.


Senior Administrative Officer (TE)
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